

8D Corrective Action Report



Pl. Fill out Highlighted Gray area below

Customer:		Date Open:	
VBI Part & Serial Number:		Revision Date(s):	
Part Description:		8D Approver :	
Reject #		RMA	
Initiated By & Contact information:		Qty:	

D1 TEAM MEMBER NAMES/TITLES:

D2 DETAILED PROBLEM STATEMENT/DESCRIPTION:

D3 CHOOSE AND VERIFY INTERIM CONTAINMENT ACTION(S) (ICA):

D4 DEFINE AND VERIFY ROOT CAUSE(S):

D5 CHOOSE AND VERIFY PERMANENT CORRECTIVE ACTION(S) (PCA):

D6 IMPLEMENT AND VALIDATE PERMANENT CORRECTIVE ACTION(S) (PCA):

D7 SYSTEM PREVENTION ACTIONS TO PREVENT RECURRENCE:

D8 TEAM AND INDIVIDUAL RECOGNITION: Recognize the collective efforts of the team.

Implementation Date		Date Closed	
Closed By			

CUSTOMER ACTION REQUIRED

Corrective action Acceptable Unacceptable

Reviewed/Approval By _____

Approval Date: _____